



Alores Villanueva, Unit Commander  
Columbia River Young Marines  
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## Young Marine Activity/ Expense Report

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone# \_\_\_\_\_

Holding office of \_\_\_\_\_

Function attended \_\_\_\_\_

Date: \_\_\_\_\_ Location/ store \_\_\_\_\_

**\*\*Expenses:**

Lodging \_\_\_\_\_

Transportation \_\_\_\_\_  
(POV \$.32 per mile)

Per diem Food Allowance \_\_\_\_\_  
(\$20.00 per day)

Tolls and other exp. \_\_\_\_\_

Total \_\_\_\_\_

All original receipts for any expenses incurred must accompany this report.

I, \_\_\_\_\_ certify that I have not received reimbursement from any other source for the expenses listed above.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**\*\*All expenses must have prior approval of Commanding Officer for reimbursement.**